EMERGENCY GUIDELINES

A. FAMILIARIZE YOURSELF WITH ALL LOCATIONS.
B. EVACUATE THE BUILDING WHEN THE FIRE ALARM IS ACTIVATED AND PROCEED TO THE OUTSIDE ASSEMBLY AREA.
C. IN CASE OF FIRE, DO NOT USE THE ELEVATORS.
D. IN THE EVENT OF SEVERE WEATHER WARNING, PROCEED TO A DESIGNATED TORNADO SHELTER AREA, OR RESTROOM AS NECESSARY OR INSTRUCTED TO DO SO BY MANAGEMENT.